

NATIONAL UNIVERSITY OF LESOTHO
INSTITUTE OF EXTRA MURAL STUDIES
DIPLOMA IN ADULT EDUCATION PROGRAMME
MAIN EXAMINATION 2022/2023

AED0107: COMMUNICATION AND ACADEMIC WRITING

JANUARY 2023

MARKS: 60

3 HOURS

INSTRUCTIONS:

1. Answer all questions
 2. Each question carries 10 marks
 3. Proof read your work before you submit
 4. Begin each question on a fresh page
 5. Label your answers correctly
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QUESTION ONE

Write the adverbs in each of the sentences below:

- a) We finally got our grades from the test.
- b) Tom walked his dog to the park quickly.
- c) The balloon rose quickly in the sky.
- d) We danced merrily in the school yard.
- e) Lizzy watched the ball game closely.
- f) The player boldly ran from place to place.
- g) She looked very tired.
- h) He was too angry to utter a word.
- i) He was extremely tired.
- j) He did the work carelessly.

[10 marks]

QUESTION TWO

The following underlined words and expressions are written in an informal style and are unacceptable in academic writing. Write them in the formal academic style:

- a) He has a lot of reasons for justifying his actions.
- b) This ain't working.
- c) Alright, I'm ready to go.
- d) Anyways, thank you for your time.
- e) Do you get the homework?
- f) I am gonna go to the supermarket.
- g) Is everyone ok?
- h) The food is nice.
- i) I wrote an article titled "Why students copy in the exams?"
- j) What is the bag filled with?

[10 marks]

QUESTION THREE

Read the paragraphs below before answering any questions:

- a) Constructing a wedding cake is a complicated process. Before any baking takes place, the size of the cake and the decorative design to be used must be determined. Then the layers are baked. On a large cake the bottom layers may be as much as sixteen inches in diameter. Because of their size, these layers must be baked one at a time, a process which may actually take an entire day. Once the layers are cooled, same-size pairs are matched and frosted. Since large wedding cakes are surprisingly heavy, half-inch dowel rods must be measured, cut, and carefully driven into the bottom layers. These wooden posts provide hidden support for the weighty upper layers. When all the layers are set in place, flowers, garlands and leaves of frosting are added. These delicate touches individualize the wedding cake and transform it from merely a cake into a culinary work of art.
- b) People do it every day. They log on to their favourite website and browse for hours, checking out bargains. They dump every possible wish into their shopping carts, knowing they can cast each one aside before they finalize their purchases. On the way, they may enter a sweepstakes in the hopes of winning a trip to Cabo San Lucas, or maybe even a new SUV. And then, when they have decided on their purchases, they enter private information without giving it a thought. With a keystroke, they release their personal data into what may or may not be a secure zone. Despite what much of the public believes, internet shopping is not safe.
- c) When a camera flash is used in a low-light environment, the subject's eyes may appear red in the finished photograph. What is known as "red-eye" is the result of light from the flash reflecting off the pupils of the eyes. The phenomenon of red-eye can be lessened by using the red-eye reduction feature found on many SLR cameras. This feature activates a lamp which shines a small light directly into the subject's eyes. When this happens, the diameter of the pupil is reduced, thus tightening the opening in the iris. Since a smaller pupil means a smaller host for the reflection, the chances of red-eye occurring are greatly reduced.
- d) Many people think poetry is old-fashioned and uninteresting. They don't realize that every time they hear a song sung, they are hearing poetry in the form of song lyrics. Just like many written poems, many song lyrics use rhythm, rhyme, and literary imagery. It turns out that poetry isn't old-fashioned; it's as modern as the latest hit song!

- e) Growing a garden can be fun, good exercise, and will provide fresh fruits and vegetables for the gardener. It is interesting to watch the seeds pop their heads above the soil for the first time. It is sometimes hard to believe that a little seed can become a large vine or plant in just a few weeks. Planting the seeds and pulling weeds are good exercise for anyone. Then, after watching the plant grow and produce, the gardener ends up with delicious tomatoes, beans, or other yummy produce from the garden.
- f) Sometimes it is hard to fall asleep. Maybe you are not sleepy, or maybe you are thinking about what happened during the day. You can also lie awake if a big event, like a test or a party, is happening the next day. There are several things you can do to try and fall asleep. You can try counting sheep, or just counting, which will keep your mind busy with a repetitious activity. Sometimes listening to soft music or gentle sounds, like rain, helps. You can even try telling yourself a story, which may distract your mind that in no time you will fall asleep
- g) No one wants to eat with a dirty knife, fork or spoon. It is important to wash all utensils before using them. Clean utensils won't transmit germs and bacteria. They are also more pleasant to eat with.
- h) You should get an oil change every 3000 miles. You need to check air pressure in your tires and have them rotated. There are some things you should regularly to maintain your car in good condition. It is also important to check the battery voltage and all fluid levels. Don't forget to inspect belts and hoses for signs of wear.
- i) Dogs in the USA are treated like humans. People talk to their dogs and buy special toys and clothing. There are special parks, hotels, restaurants and bakeries for dogs. Some owners take their dog to see a psychiatrist as well as the veterinarian. American dogs are spoiled like children.
- j) The park is the pleasant place for everyone. Little kids like to play on the swings and slides. Older children can play little league baseball or other team sports at the large parks. Teenagers often play frisbee on the grass or volleyball in the sand. Adults like taking walks and some seniors like to sit on the park benches and feed the birds.

The topic sentence in states the main idea of the paragraph. While the topic sentence is usually at the beginning of the paragraph, it can also be in the middle or end of it. Write the topic sentence for each of the paragraphs above.

[10 marks]

QUESTION FOUR

The following is a topic for an informative essay: Discuss the benefits of being computer literate at tertiary level. Write five related sentences for this topic that form a paragraph of an essay. Remember to include:

- The topic sentence(s)
- Supporting details and
- Transitional markers/sentence starters/linking words

[10 marks]

QUESTION FIVE

The following sentences illustrate common mistakes in putting quotations into sentences. Rewrite each one correctly:

- a) According to Yokum 2007 page 4“students who select colleges because of the potential for partying are often sadly disappointed ...”
- b) As Crist and George eds. (1978:62-63) they stated “life, like any topic, neatly divides itself into three major categories ...”
- c) “Students can expect to find a wide variety of options available to them than they had in high school.” Stated by Smith 2005 page 15.
- d) According to Collins and Kelly (2006: 3), they stated “... the skills you learn in logic and analysis transfer well to disputation.”
- e) According to Longman Dictionary of Contemporary English, it defines “a sofa as a comfortable seat with raised arms and a back, that is wide enough for two or three people to sit on”.

[10 marks]

QUESTION SIX

Correct the following reference list for layout and style inconsistencies using Harvard system of referencing:

- a) E.H. Emery, 1988. **Elements of medical genetics**. 7th ed. Living Stone Publishers: London.
- b) Walkman, J. "Feminism confronts technology." **Journal of sociology**. 1994. Vol.3(2): 27-38.
- c) T. Mohan & R, Archee. 2007. **Communicating theory and practice**. 4th ed. Harcourt Brace: Sydney.
- d) E. M. Hallowell. **The human moment at work**. Harvard business review. 1999. Jan-Feb: 58-66.
- e) Collins, T. & K. Almond. **How to become a lawyer**. 2006. Moab: Slickrock.

[10 marks]

